

# Early Drop Off & Extended Day

## Early Drop Off:

1. Available Monday-Friday from 8:15AM – 9:30AM .
2. Available on a daily basis for \$10/Day, with at least a 24-hour Reservation only.
3. Last minute drop-offs WILL NOT be accepted.
4. Payment is due unless given at least a 24-hour cancellation.
5. If being used Monday-Friday on a monthly or yearly basis, there will be a discount applied to reflect “5 days for the price of 4 (\$40).” (\$100 registration fee due for VPK students)

## Extended Day:

1. Available Monday-Thursday from 1:00PM – 3:00PM for any children who are in a Three’s or Four’s class.
2. Available on a daily basis for \$12/Day with at least a 24-hour Reservation only.
3. Last minute drop-offs WILL NOT be accepted.
4. If being used Monday-Friday on a monthly or yearly basis, there will be a discount applied to reflect “5 days for the price of 4.”
5. Payment is due unless given at least a 24-hour cancellation.
6. If a child in a Two’s Class is **COMPLETELY** potty-trained, they **MUST** obtain special permission from the Director in order to participate in Extended Day.

*\*Early Drop off and Extended Day Services are subject to change based on reservations (4 students are required to maintain these services).*

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 Yes, I would like to schedule **Early Drop Off** for my child on a regular basis for the 2015-2016 school year, Monday-Friday, in order to receive the “5 Days for 4 Days” discount (\$40):

Yes, I would like to schedule **Extended Day** for my child on a regular basis for the 2015-2016 school year, Monday-Friday, in order to receive the “5 Days for 4 Days” discount (\$60):

Student’s Name: \_\_\_\_\_ Age: \_\_\_\_\_

Student’s Teacher \_\_\_\_\_

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

**Sign and Return to Mrs. Potts**

Revised August 13, 2015

